

Coláiste Pobail na Mainistreach
 Bóthar na Mainistreach, An Port Mór, Portláirge, X91 PC91
Priomhoide: Michelle Ni Sheafraidh
Leas-Phriomhoide: Colm de Ris
Leas-Phriomhoide: Helen Ni Chonchubhair
Leas-Phriomhoide: Laura Ni Ghiolla Phádraig

Abbey Community College
 Abbey Road, Ferrybank, Waterford, X91 PC91
Principal: Michelle Jefford
Deputy Principal: Colm Rice
Deputy Principal: Helen O'Connor
Deputy Principal: Laura Fitzpatrick



Tel: 051 832 930
info@abbeycommunitycollege.com
www.abbeycommunitycollege.com

20th August, 2024

Dear Parents / Guardians and Students,

First and foremost, we would like to extend a warm welcome to Abbey Community College. As you embark on your journey with us, we are excited about the upcoming academic year and wish you all the best. Additionally, we would like to share important information regarding the arrangements for the start of the year, along with some housekeeping matters that will require your attention.

Listed below are details of the **1st Year Induction Programme**.

Tuesday 27th August (Day 1)	8:45am – 1:00pm	(Full uniform must be worn)
Wednesday 28th August (Day 2)	8:45am – 15:40pm	(Full PE uniform must be worn)
Thursday 29th August	8:45am – 15:40pm	(Full school day for all)

Students will be met by staff and our Cara Leaders (student mentors) upon their arrival next Tuesday and brought to their designated rooms.

Over the *Induction Programme*, students will be involved in a variety of activities that will help ease their transition to Abbey Community College. They will meet staff, get to know other students and become familiar with school life in the Abbey. Books will be distributed and lockers will be assigned to students. The timetable will be presented and explained.

What do I need to bring each day of the Induction Programme?	
School bag	Pencil Case including pens and coloured pencils
Drink and snack for Break Time (Day 1) Drink, snack and lunch (Day 2)	
Please ensure all belongings and uniform items are clearly marked with the student's name	

Text Messaging and Correspondence

In an effort to continue communication with home, we will be sending text messages to parents/guardians throughout the year. **Please notify the school immediately if your mobile phone number changes.**

Student Record Book

All students will be issued with a Student Record Book (SRB). Students and parents/guardians are expected to read the Student Record Book carefully and sign in the appropriate places. The senior management team, year head and staff members will inspect this book regularly.

Contact Details

College Phone Number: 051-832930
E-Mail: info@abbeycommunitycollege.com
Bursar E-Mail: bursar@abbeycommunitycollege.com
Website: www.abbeycommunitycollege.com

School Calendar

The school calendar for the academic year August 2024 to June 2025 is on our website www.abbeycommunitycollege.com and will be updated regularly. Please use the school calendar for reference.

School Timetable / School Day

Please note the times of the school day in the table below.

Classes will start for all year groups at 8.45 am. Students should be in school by 8.35 am (at the latest) to ensure that they are prepared for their classes.

***Please note the finishing time of the school day on Friday**

Day	Monday, Tuesday, Wednesday, Thursday	Friday
Start Time	8.45 am	8.45 am
Finish Time	3.40 pm	* 1.00 pm

Dropping to / Collecting from school

Cars dropping students or collecting them from school are **not allowed past the turning circle area just inside the school entrance**. Please note the sign posts. This decision is made in the interest of health and safety and due to the growing number of students in the school. Parking is not allowed in the staff car park, on grass areas or on kerbs.

In the interest of the health and safety of all our school community, electronic scooters (E-Scooters) are not permitted to be used on school grounds.

VSware

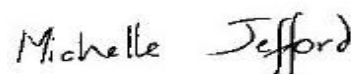
In an effort to enable greater parental involvement in our students' time in Abbey Community College, we will be providing parents/guardians with access to our Management Information System, VSware. Parents/Guardians will be asked to download the VSware App onto their mobile device. Using this VSware App, parents can check class by class attendance, behaviour reports as well as their child's timetable and academic term reports. Absence notes and requests to leave school should also be submitted through the VSware App.

More information and log-in details re. VSware will follow in due course.

General Data Protection Regulation (GDPR)

If you do not wish for your child to be included in photographic/video material which may be taken during the academic year and subsequently used to promote our school, please contact the school at info@abbeycommunitycollege.com. A copy of Kilkenny Carlow Education and Training Board's Data Protection Policy and Privacy Notice can be found on our website.

Yours sincerely,



Michelle Jefford
Principal



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Return to School Timetable for Students 2024 – 2025

Details of class groupings and venues for induction will be available from staff upon your arrival to school.

Tuesday 27 th August, 2024	
1st Year	Induction (Day 1) 08.45 am – 13.00 pm (Full School Uniform)
2nd Year	Induction 09.45 am – 10.45 am (Full School Uniform)
5th Year	Induction 11.00 am – 12.00 pm (Full School Uniform)

Wednesday 28 th August, 2024	
1st Year	Induction (Day 2) 08.45 am – 15.40 pm (Full P.E Uniform)
Transition Year	Induction 08.45 am – 09.45 am (Full School Uniform)
3rd Year	Induction 09.45 am – 10.45 am (Full School Uniform)
6th Year	Induction 11.00 am – 12.00 pm (Full School Uniform)

Thursday 29 th August, 2024	
All Year Groups	Full School Day 08.45 am – 15.40 pm (Students must have textbooks and equipment for commencement of classes)



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