

**Coláiste Pobail na Mainistreach**  
Bóthar na Mainistreach, An Port Mór, Portláirge, X91 PC91  
**Priomhoide:** Michelle Ni Sheafraidh  
**Leas-Phriomhoide:** Colm de Ris  
**Leas-Phriomhoide:** Helen Ni Chonchubhair  
**Leas-Phriomhoide:** Laura Ni Ghiolla Phádraig

**Abbey Community College**  
Abbey Road, Ferrybank, Waterford, X91 PC91  
**Principal:** Michelle Jefford  
**Deputy Principal:** Colm Rice  
**Deputy Principal:** Helen O'Connor  
**Deputy Principal:** Laura Fitzpatrick



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16<sup>th</sup> January 2024

### **Leaving Certificate Examination 2024 Confirmation of Entries**

Dear Parent / Guardian and 6<sup>th</sup> Year Students,

We received the following information from the State Examinations Commission. Please read carefully all information and instructions regarding confirmation of entries for the Leaving Certificate Examinations 2024.

**The Leaving Certificate Candidate Self Service Portal (CSSP) will open tomorrow Wednesday 17<sup>th</sup> of January 2024 for candidates to register and activate their account and confirm their subject entries and levels. It will remain open for this purpose until 5pm Friday 02 February 2024.**

It is essential that all 6<sup>th</sup> year students register through the Portal as this Portal will provide candidates with the opportunity to confirm their subject choice and levels, to also allow future access to their results and for the later stages of the process such as the appeals application process.

The candidate portal can be accessed on [www.examinations.ie](http://www.examinations.ie) from 1pm on Wednesday 17<sup>th</sup> of January 2024

There is helpdesk support available at 1800-111135 or 1800-111136 between 9am to 5pm Monday to Friday until Tuesday 02 February 2024.

Outside of these hours you can email [candidateportal@examinations.ie](mailto:candidateportal@examinations.ie)

As always, if you have any queries / concerns, please contact Ms Helen O'Connor (Deputy Principal) or Mr Stephen Dunne (Year Head) at [info@abbeycommunitycollege.com](mailto:info@abbeycommunitycollege.com).

Yours faithfully,

Michelle Jefford

Principal



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of the Sacred Heart of Mary

Together Towards Excellence



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