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Leas-Phriomhoide: Helen Ni Chonchubhair
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Abbey Community College
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20th September 2023

5th Year School Tour - Lake Garda, 2024

Dear Parents/Guardians,

We are pleased to inform you that the destination of this year's School Tour will be Lake Garda, Italy. This is an excellent opportunity for students to experience this beautiful region and the historic cities of Milan, Venice and Verona.

To apply for a place on the tour students are required to:

- Obtain an application form from Mr. Kenny in Science room 6 (Sci 6, B2).
- Completed forms should be returned to Mr. Kenny by the end of the school day Monday the 25th of September 2023.
- As places are limited, applicants will be drawn at random should we go above our initial allocation. Those who are successful will receive a booking code which will allow their parents/guardians to pay the deposit online.
- The first deposit (€200) which is non-refundable, is to be paid directly to the school tour company by Friday, 29th September 2023 using the booking code. Failure to pay by this date will result in the student losing their place on the tour. This place will then be offered to the next student on the waiting list.
- The remaining cost of the tour will be paid directly to the tour company according to their payment schedule (see next page).

Date of Tour: Thursday 11th April 2024 – Monday 15th April 2024.
(These dates may be subject to change)

The cost of the tour will be approximately **€695**.

Tour price includes:

- Return flights from Dublin to Milan/Venice.
- All current taxes, charges and airline check-in fees (if applicable).
- One item of cabin baggage per person (10kgs – dimension restrictions apply).
- 3 nights half-board accommodation.
- Exclusive use of coach for the duration of tour.
- Half-day guided tour of Venice.
- Visit to Gardaland theme park.
- Visit to Verona (Amphitheatre & Juliet's house).
- Boat trip on Lake Garda.
- An evening of bowling.
- Fully comprehensive travel insurance.

The school tour company's schedule of payments is as follows:

- An initial deposit of €200 (non-refundable) is due by Friday, 29th September 2023 (This payment will be used to book the flights).
- 2nd Payment - €200 is due by Wednesday 1st November 2023.
- The remaining balance of €295 can be paid in as many instalments as you wish.
- The total cost must be paid by Friday, 19th January 2024 (12 weeks before travel).

A student's place on the tour is conditional until all payments have been received by the tour company.

Applicants for the tour need to complete the application form and submit it before the end of the school day **Monday, 25th of September (places are limited so a draw will be made to determine who will be going on the tour)**. Students will be informed of their place on the list once the draw has been completed.

It is vital that the name supplied on the application form exactly matches the name on the student's passport as this information will be used to book the flights.

Applications will be reviewed by the relevant school authorities. A student's suitability to travel will be taken into consideration before a place can be confirmed on the tour i.e. behaviour, medical conditions, attendance, emotional/physiological well-being, physical health and relevant health and safety concerns.

Parents/Guardians should also be aware of their duty to inform the school of any relevant health and safety issues which may affect their child/children or the tour team while on tour.

The offer of a place on the tour remains conditional until the date of travel.

Abbey Community College's *Code of Behaviour* will apply on this tour.

If you have any questions, please feel free to contact the tour leader, Mr. Kenny, or any member of the tour team.

We look forward to a safe and enjoyable tour.

Yours Sincerely,

Mr Kenny
Tour Leader