

Coláiste Pobail na Mainistreach
Bóthar na Mainistreach, An Port Mór, Portláirge, X91 PC91
Priomhoide: Michelle Ni Sheafraidh
Leas-Phriomhoide: Colm de Ris
Leas-Phriomhoide: Helen Ni Chonchubhair
Leas-Phriomhoide: Laura Ni Ghiolla Phádraig

Abbey Community College
Abbey Road, Ferrybank, Waterford, X91 PC91
Principal: Michelle Jefford
Deputy Principal: Colm Rice
Deputy Principal: Helen O'Connor
Deputy Principal: Laura Fitzpatrick



Tel: 051 832 930
info@abbeycommunitycollege.com
www.abbeycommunitycollege.com

18th August, 2023

Dear Parents / Guardians and Students,

To begin, please allow us to welcome you all back to Abbey Community College. We look forward to the new academic year. We wish to inform you about the arrangements for the beginning of the year as well as some housekeeping issues that will need your attention.

Listed below are details of the **Return to School Programme** for all students.

During each year group *Induction*, students will meet with staff and their Year Head. Books will be distributed to those participating in the book rental scheme. Lockers will be assigned to students and the timetable will also be presented and explained.

What do I need to bring to the Induction Programme?	
School bag	Pencil Case including pens
Please ensure all belongings and uniform items are clearly marked with the student's name	

Text Messaging and Correspondence

In an effort to continue communication with home, we will be sending text messages to parents/guardians throughout the year. **Please notify the school immediately if your mobile phone number changes.**

Student Record Book

All students will be issued with a Student Record Book (SRB). Students and parents/guardians are expected to read the Student Record Book carefully and sign in the appropriate places. The senior management team, year head and staff members will inspect this book regularly.

Contact Numbers and Addresses

College Phone Number: 051-832930
E-Mail: info@abbeycommunitycollege.com
Bursar E-Mail: bursar@abbeycommunitycollege.com
Website: www.abbeycommunitycollege.com

School Calendar

The school calendar for the academic year August 2023 to June 2024 is on our website www.abbeycommunitycollege.com and will be updated regularly. Please use the school calendar for reference.



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Bord Oideachais agus Oiliúna
Chill Chainnigh agus Cheatharlach
Riárann and Curleag
Education and Training Board
KCETB Registered Charity No.: 20083434

School Timetable / School Day

Please note the times of the school day in the table below.

Classes will start for all year groups at 8.45 am. Students should be in school by 8.35 am (at the latest) to ensure that they are prepared for their classes.

***Please note the finishing time of the school day on Friday**

Day	Monday, Tuesday, Wednesday, Thursday	Friday
Start Time	8.45 am	8.45 am
Finish Time	3.40 pm	* 1.00 pm

Dropping to / Collecting from school

Cars dropping students or collecting them from school are **not allowed past the turning circle area just inside the school entrance**. Please note the sign posts. This decision is made in the interest of health and safety and due to the growing number of students in the school. Parking is not allowed in the staff car park, on grass areas or on kerbs.

In the interest of the health and safety of all our school community, electronic scooters (E-Scooters) are not permitted to be used on school grounds.

VShare

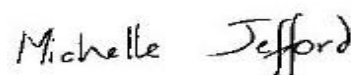
In an effort to enable greater parental involvement in our students' time in Abbey Community College, we are continuing to provide parents with access to our Management Information System, VShare. Parents/Guardians are asked to download the VShare App onto their mobile device. Using this VShare App, parents can check class by class attendance, behaviour reports as well as their child's timetable and term reports. Absence notes and requests to leave school should be submitted through the VShare App.

Log-in details re. VShare will be issued again next week.

General Data Protection Regulation (GDPR)

If you do not wish for your child to be included in photographic/video material which may be taken during the academic year and subsequently used to promote our school, please contact the school at info@abbeycommunitycollege.com. A copy of Kilkenny Carlow Education and Training Board's Data Protection Policy and Privacy Notice can be found on our website.

Yours sincerely,



Michelle Jefford
Principal



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Return to School Timetable for Students 2023 – 2024

Details of class groupings and venues for induction will be available from staff upon your arrival to school.

Monday 28 th August, 2023	
1st Year	Induction (Day 1) 08.45 am – 13.00 pm (Full School Uniform)
2nd Year	Induction 09.45 am – 10.45 am (Full School Uniform)
5th Year	Induction 11.00 am – 12.00 pm (Full School Uniform)

Tuesday 29 th August, 2023	
1st Year	Induction (Day 2) 08.45 am – 15.40 pm (Full P.E Uniform)
Transition Year	Induction 08.45 am – 09.45 am (Full School Uniform)
3rd Year	Induction 09.45 am – 12.30 pm (Full School Uniform)
6th Year	Induction 13.00 pm – 15.40 pm (Full School Uniform)

Wednesday 30 th August, 2023	
All Year Groups	Full School Day 08.45 am – 15.40 pm (Students must have textbooks and equipment for commencement of classes)



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