

Coláiste Pobail na Mainistreach
Bóthar na Mainistreach, An Port Mór, Portláirge, X91 PC91
Priomhoide: Michelle Ni Sheafraidh
Leas-Phriomhoide: Colm de Ris
Leas-Phriomhoide: Helen Ni Chonchubhair
Leas-Phriomhoide: Laura Ni Ghiolla Phádraig

Abbey Community College
Abbey Road, Ferrybank, Waterford, X91 PC91
Principal: Michelle Jefford
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Deputy Principal: Helen O'Connor
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8th November 2023

2nd Year Parent Teacher Meeting

Dear Parents / Guardians,

I am writing to inform you that a **Parent Teacher Meeting** for parents/guardians of second year students will take place on **Thursday 16th November 2023 from 4.15pm-6.45pm.**

Second year is a crucial year in your child's education and development. This aspect of teacher parent co-operation is vital to the student's progress and we expect a large attendance.

Please click on the link below to let us know if you can or cannot attend the meeting. If your situation changes and you need to change your reply, you may resubmit the form.

[Click here to confirm attendance for 2nd Year Parent Teacher Meeting](#)

- Please try to meet with all of your child's teachers in the course of the meeting.
- The Year Head will be available, but as always can be contacted via the school office for any issues/concerns re. your child's progress.
- If possible, come to the meeting before 5.00 p.m.
- Parking is available in the turning circle and on the school Basketball Court.
- Please have the **list of teachers that teach your son / daughter** with you for the meeting.

Location: Sports Hall in B1 and the Hub in B2.

The teaching staff and I look forward to meeting with you on Thursday 16th November 2023.

Yours sincerely,

Michelle Jefford
Principal

