

**Coláiste Pobail na Mainistreach**  
Bóthar na Mainistreach, An Port Mór, Portláirge, X91 PC91  
**Priomhoide:** Michelle Ni Sheafraidh  
**Leas-Phriomhoide:** Colm de Ris  
**Leas-Phriomhoide:** Helen Ni Chonchubhair  
**Leas-Phriomhoide:** Laura Ni Ghiolla Phádraig

**Abbey Community College**  
Abbey Road, Ferrybank, Waterford, X91 PC91  
**Principal:** Michelle Jefford  
**Deputy Principal:** Colm Rice  
**Deputy Principal:** Helen O'Connor  
**Deputy Principal:** Laura Fitzpatrick



**Tel:** 051 832 930  
[info@abbeycommunitycollege.com](mailto:info@abbeycommunitycollege.com)  
[www.abbeycommunitycollege.com](http://www.abbeycommunitycollege.com)

19<sup>th</sup> August, 2022

Dear Parents / Guardians and Students,

To begin, please allow us to welcome you all back to Abbey Community College. We look forward to the new academic year. We wish to inform you about the arrangements for the beginning of the year as well as some housekeeping issues that will need your attention.

Listed below are details of the **Return to School Programme** for all students.

During each year group *Induction*, students will meet with staff and their Year Head. Books will be distributed to those participating in the book rental scheme. Lockers will be assigned to students and the timetable will also be presented and explained.

What do I need to bring to the Induction Programme?	
School bag	Pencil Case including pens
<b>Please ensure all belongings and uniform items are clearly marked with the student's name</b>	

### Text Messaging and Correspondence

In an effort to continue communication with home, we will be sending text messages to parents/guardians throughout the year. **Please notify the school immediately if your mobile phone number changes.**

### Student Record Book

All students will be issued with a Student Record Book (SRB). Students and parents/guardians are expected to read the Student Record Book carefully and sign in the appropriate places. The senior management team, year head and staff members will inspect this book regularly.

### Contact Numbers and Addresses

College Phone Number: 051-832930  
E-Mail: [info@abbeycommunitycollege.com](mailto:info@abbeycommunitycollege.com)  
Bursar E-Mail: [bursar@abbeycommunitycollege.com](mailto:bursar@abbeycommunitycollege.com)  
Website: [www.abbeycommunitycollege.com](http://www.abbeycommunitycollege.com)

### School Calendar

The school calendar for the academic year August 2022 to June 2023 is on our website [www.abbeycommunitycollege.com](http://www.abbeycommunitycollege.com) and will be updated regularly. Please use the school calendar for reference.



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Bord Oideachais agus Oiliúna  
Chill Chainnigh agus Cheatharlach  
Riárann and Training Board  
KCETB Registered Charity No.: 20083434

### School Timetable / School Day

Please note the times of the school day in the table below.

Classes will start for all year groups at 8.45 am. Students should be in school by 8.35 am (at the latest) to ensure that they are prepared for their classes.

**\*Please note the finishing time of the school day on Friday**

Day	Monday, Tuesday, Wednesday, Thursday	Friday
Start Time	8.45 am	8.45 am
Finish Time	3.40 pm	* 1.00 pm

### Dropping to / Collecting from school

Cars dropping students or collecting them from school are **not allowed past the turning circle area just inside the school entrance**. Please note the sign posts. This decision is made in the interest of health and safety and due to the growing number of students in the school. Parking is not allowed in the staff car park, on grass areas or on kerbs.

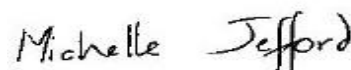
**In the interest of the health and safety of all our school community, electronic scooters (E-Scooters) are not permitted to be used on school grounds.**

### VShare

In an effort to enable greater parental involvement in our students' time in Abbey Community College, we are continuing to provide parents with access to our Management Information System, VShare. Parents/Guardians are asked to download the VShare App onto their mobile device. Using this VShare App, parents can check class by class attendance, behaviour reports as well as their child's timetable and term reports. Absence notes and requests to leave school should be submitted through the VShare App.

Log-in details re. VShare will be issued again next week.

Yours sincerely,



Michelle Jefford  
Principal



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# Return to School Timetable for Students 2022 – 2023

*Details of class groupings and venues for induction will be available from staff upon your arrival to school.*

Friday 26 <sup>th</sup> August, 2022	
<b>Transition Year</b>	Induction                      11.00 am – 1.00 pm      (Full School Uniform)

Tuesday 30 <sup>th</sup> August, 2022	
<b>1<sup>st</sup> Year</b>	Induction (Day 1)    08.45 am – 1.00 pm      (Full School Uniform)
<b>5<sup>th</sup> Year</b>	Induction                      09.45 am – 10.45 am      (Full School Uniform)

Wednesday 31 <sup>st</sup> August, 2022	
<b>1<sup>st</sup> Year</b>	Induction (Day 2)    08.45 am – 1.00 pm      (Full School PE Uniform)
<b>2<sup>nd</sup> Year</b>	Induction                      09.45 am – 10.45 am      (Full School Uniform)

Thursday 1 <sup>st</sup> September, 2022	
<b>1<sup>st</sup> Year</b>	Induction (Day 3)    08.45 am – 1.00 pm      (Full School PE Uniform)
<b>3<sup>rd</sup> Year</b>	Induction                      08.45 am – 09.45 am      (Full School Uniform)
<b>6<sup>th</sup> Year</b>	Induction                      09.45 am – 10.45 am      (Full School Uniform)

Friday 2 <sup>nd</sup> September, 2022	
<b>All Year Groups</b>	Full School Day            08.45 am – 1.00 pm (students must have textbooks and equipment for commencement of classes)



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