

**Coláiste Pobail na Mainistreach**  
Bóthar na Mainistreach An Port Mór Portláirge X91 PC91  
Príomhoide: Michelle Ní Sheafraidh  
Leas-Príomhoide: Colm de Rís  
Leas-Príomhoide: Helen Ní Chonchubhair  
Leas-Príomhoide: Laura Ní Ghiolla Phódraig

**Abbey Community College**  
Abbey Road Ferrybank Waterford X91 PC91  
Principal: Michelle Jefford  
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Dear Parent/Guardian,

Due to the current Covid-19 restrictions, it is not possible to hold the scheduled face to face 2<sup>nd</sup> year P/T meeting which was due to be held on Monday 19th October.

In lieu of this face to face meeting with parents, we are currently preparing a **Progress Report** for each second year student in every subject. This **Progress Report** will be made available to parents next week on VShare – we will notify you via a text message when the reports are ready to view.

The **Progress Report** will focus on the following headings.

- Academic Progress / Levels being taken
- Homework
- Attendance
- Behaviour
- Target for improvement

As you are aware, we were directly instructed by the Department of Education & Skills to transform the gym into four classrooms to allow for a full return to school in August. We currently have four second year groups with their classrooms in the gym. We are finding it very difficult to regulate the temperature in the gym as the doors have to remain open for ventilation. Going forward into the winter months, we are going to move the classes that are currently in the gym into rooms in the school building which will be much warmer for all concerned. This may result in some students being taught remotely in our satellite room in line with Department of Education & Skills guidelines. Teachers will rotate the students to go to the satellite room if the situation arises that there is a maximum number of students in a classroom. This will be a very minimal occurrence and students will still be taught in the satellite room – it is not a study class.

I would like to take this opportunity to thank you for your continued support during the first term of 2020/2021.

Yours sincerely,

Michelle Jefford

Principal