

**Coláiste Pobail na Mainistreach**  
Bóthar na Mainistreach, An Port Mór, Portláirge, X91 PC91  
**Priomhoide:** Michelle Ni Sheafraidh  
**Leas-Phriomhoide:** Colm de Ris  
**Leas-Phriomhoide:** Helen Ni Chonchubhair  
**Leas-Phriomhoide:** Laura Ni Ghiolla Phádraig

**Abbey Community College**  
Abbey Road, Ferrybank, Waterford, X91 PC91  
**Principal:** Michelle Jefford  
**Deputy Principal:** Colm Rice  
**Deputy Principal:** Helen O'Connor  
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28<sup>th</sup> September, 2022

### Update: 5<sup>th</sup> Year School Tour, Lake Garda, 2023

Dear Parents/Guardians,

We wish to update you on the current situation regarding the 5<sup>th</sup> Year optional School Tour to Lake Garda. We were disappointed for our students not to have reached the required number originally to fill our original quota. This resulted in a smaller number of places being offered to eligible students

Following lengthy negotiations with the school tour company, we have succeeded in acquiring the use of a larger bus for our group whilst in Italy. This larger bus will allow us to take up to 78 students on the school tour and we are now in a position to offer 31 places to students who were on the waiting list.

As the tour company need to guarantee flights and accommodation, they would like the first deposit of €200 to be paid directly to the tour company online before Monday 3<sup>rd</sup> October, 2022. The payment information is on the second page of this letter.

Please note: All payments are paid directly to the tour company involved and not to the school. The above is the requirement of the School Tour Company.

The cost of the tour remains approximately €660 but it is important to note that this may be subject to change if all 78 places are not taken up by the students.

This message is only being sent to the parents/guardians of 5<sup>th</sup> year students who have submitted an application form for the 5<sup>th</sup> year optional school tour.

I wish to thank Mr. Kenny for the time he has spent in trying to ensure as many students as possible get to avail of this opportunity.

Yours Sincerely,

Mr Kenny  
Tour Leader

Michelle Jefford  
Principal



In Partnership with the Religious  
of the Sacred Heart of Mary

Together Towards Excellence



KCETB Registered Charity No.: 20083434

# ONLINE PAYMENT INFORMATION



The School Tour Company  
121/122 Capel Street  
Dublin 1  
D01 V3P0

<b>Tour Booking ID:</b>	<b>2001156</b>		
<b>Group Leader:</b>	<b>Matt Kenny</b>		
<b>Destination:</b>	<b>Lake Garda</b>		
<b>First deposit payment:</b>	<b>€200</b>	<b>Due by:</b>	<b>3<sup>rd</sup> October</b>

*We are organising this tour on behalf of the school and to facilitate the directive that all payments must be made directly to the agency. Please see below:*

## HOW TO PAY ONLINE:

Follow the link <https://payments.schooltour.ie>

Enter the details of the person travelling along with the booking ID and destination exactly as above and pay using your debit/credit card.

Please ensure you fill in all details correctly to ensure your payment is allocated correctly.

You will receive an email receipt, please keep this for your records.

## Payment terms & conditions:

- The first deposit instalment confirms your place on the tour. By paying this you are agreeing to these terms and conditions.
- All deposits are non-refundable (once airline seats are booked). Cancellation charges: 29-56 days before departure - 80% of tour price. 28 days or less – 100% of tour price. Cancellation is effective only once we have been advised by the group leader.
- If this payment schedule is not adhered to then your child's place on the tour will be in jeopardy.
- If you would like to cancel your place, please inform the group leader as we will only accept cancellations in writing from them. You will still be liable for applicable cancellation penalties.

Please contact the group leader and not The School Tour Company with any queries that you may have regarding the tour. Due to GDPR regulations, we are limited in the amount of information we can give you.